**THE JAMMU AND KASHMIR STATE FOREST CORPORATION**

…

CIRCULAR

In continuation to this Office circular instructions issued under No.986-1046/Bix/SFC dated: 10.06.2013, all the DDOs are advised that while issuing LPCs in favour of SFC Borne retiring Officials/Officers, to make a foot note on the LPC to the effect that “\_\_\_\_\_\_\_% of DA as admissible to the employee at the time of his retirement but the Corporation has released only\_\_\_\_% as mentioned above in the LPC.

The Finance wing of SFC will calculate the retiral benefits of such retired SFC borne employees on full DA rates as may be released by the Government from time to time and as may be applicable at the time of retirement of such employee.

A note to this effect shall be recorded on the individual service Books by the concerned DDOs at the time of reimbursement of leave salary and gratuity in favour of retired officials.

By Order of Managing Director.

 **Sd/-**

 **Chief General Manager (Adm)**

No: 2616-50/Bix/SFC Dated: 25-10-2013.

Copy for information and necessary action to the:

1. Director Finance J&K SFC.
2. All General Managers J&K SFC.
3. Dy. Financial Advisor (HQ)/Audit SFC.
4. Personal Officer J&K SFC.
5. All Divisional Managers J&K SFC.
6. Circular file.
7. SFC Web Site.

**Sd/**

 **Chief General Manager (Adm)**