

J&K STATE FOREST CORPORATION
TRANSPORTATION & MECHANIZATION CIRCLE
SHORT TERM TENDER NOTICE INVITING E-TENDER

e-NIT No. 01/GM/ 2015-16/ T&M Dated 07 - 12 -2015

e-tenders for and on behalf of Managing Director J&K State Forest Corporation, are invited from registered/General Public for sale of imported timber lying at Leh / Kargil, Districts as per detail annexure given below to the General Tender Notice (SBD & BOQ) issued vide this office endtt. No.769-800 /GM/T&M/SFC/J dated 07-12-2015. Tenders shall be submitted online on J&K State e-procurement Portal www.jktenders.gov.in before 11.01.2016 upto 1600 hours. A Pre-bid conference shall be held on 19.12.2015 at 1200 hours in the Office of the General Manager (T&M) Circle, J&K SFC, Transport Nagar, Narwal Gladni, Jammu to clarify the queries of prospective bidders if any. All intending bidders should attend said conference to clarify matters related to this tender enquiry if any.

#	Name of Item	Name of Depot	Spp.	Quantity in Cft	Cost of document (In Rs)	Earnest Money (In Rs.)	Time Allowed for completion	Time and date of opening of tender
1	2	3	4	5	6	7	8	9
1	Imported old Timber (2010)	Leh	Silver =17,726.01 Spruce= 518.60	18244.61	500.00	2.05 0.58 Total = 2.63	10 days	16.01.2016 1200Hrs
2	Imported old Timber (2010)	Khalsi	Silver =3959.38 Spruce =248.87	4208.25	500.00	0.46 0.03 Total = 0.49	10 days	-do-
3	Imported old Timber (2010)	Kargil	Silver = 44.11 Spruce =114.01	158.12	500.00	0.01 0.02 Total = 0.03	10 days	
4	Imported old Timber (2010)	Drass	Silver =130.90 Spruce = -	130.90	500.00	Total = 0.02	10 days	
5	Imported old Timber (2010)	Forest Sales Depot Nobra	Silver =677.44 Spruce = -	677.44	500.00	Total = 0.08	10 days	
6	Imported old Timber (2010)	Forest Sales Depot Kargil	Silver =1057.03 Spruce = 716.12	1773.15	500.00	0.13 0.08 Total = 0.28	10 days	

- The interested timber traders are requested to quote rates in cft / lot wise in accordance with BOQ with the tender notice.**
- The Bidding documents can be downloaded from the website <http://jktenders.gov.in> from 1000Hrs on 20.12.2015.
- The Bids shall be deposited in electronic format on the website <http://jktenders.gov.in> from 19.12.2015 to 11.01.2016 upto 1600 Hrs. The bids received will be opened at 1200 Hrs on 16.01.2016 on line.



4. Technical bids of bidders shall be opened on line in the office of **General Manager, J&K SFC, (T&M) Circle, Transport Nagar, Narwal, Gladhni, Jammu** on **16.01.2016** at **1200 Hrs**
5. Bid documents can be seen at and downloaded from the website **http://jktenders.gov.in** Bid documents contain qualifying criteria for bidder, specifications, bill of quantities, conditions and other details.
6. The stocks shown are available at site for lifting. The intending bidders are strongly advised to inspect the stocks shown as per site before bidding.
7. Bids must be accompanied by bid security and cost of Tender Document as specified in column 6 & 7 of the table payable at Leh pledged in favour of **Divisional Manager Imported Timber Procurement & Sales Division, Leh**. Bid security will have to be in form of CDR / FDR and shall have to be valid for six months or more after last date of receipt of Bid. The cost of downloaded tender documents shall be in form of DD payable in favour of **Divisional Manager Imported Timber Procurement & Sales Division, Leh**.
 - a. The original instruments in respect of cost of Documents, EMD and relevant technical bid documents etc must be delivered to the **Divisional Manager Imported Timber Procurement & Sales Division, Leh** on or before **11.01.2016** upto 1600 Hrs. If the office happens to be closed on the date of receipt as specified, the EMD Documents fee will be received on the next working day at the same time and venue.
 - b. Financial Bids will be opened on line in the office of the **General Manager, J&K SFC, (T&M) Circle, Transport Nagar, Narwal, Gladhni, Jammu**. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
8. The bid for the lifting of stocks shall remain open for acceptance for a period of **90 days** from the date of opening of bids. If any bidder /tenderer withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited.
9. **Instruction to bidders regarding e-tendering process.**
 - a. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per Information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
 - b. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.



- c. Bids will be opened online as per time schedule mentioned in Para 3(c).
- d. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
- e. The department will not be responsible for delay in online submission of bids whatsoever reasons may be.
- f. All the required information for bid must be filled and submitted online
- g. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents The original instruments in respect of cost of documents, EMD and relevant documents be submitted to the Tender Inviting Authority by Registered post/courier as per time schedule specified.
- h. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.

10. The rates quoted by the bidders are inclusive of all taxes.

11. The guidelines for submission of bid online can be downloaded from the website <http://jktenders.gov.in>.

12. The H-1 bidder shall furnish an additional security deposit within ten days in shape of CDR / FDR @ 15% of the **advertised** from any nationalized bank, after opening of financial bid. In case, the bidder does not furnish additional CDR / FDR within the stipulated time, in addition to forfeiting the earnest money any other action may be initiated against the timber trader as per terms and conditions of NIT / Standard Bidding Documents.

13. GENERAL INSTRUCTIONS TO BIDDER.

13.1 Scope of Bid

13.1.1 The General Manager as a representative of the **Managing Director of Jammu & Kashmir State Forest Corporation** invites bids for the sale of imported timber (as described in these documents and referred to as "the works"). The name and identification quantity of the works is provided in the Appended NIT. The bidders may submit bids for any or all of the works detailed in the table given in the Notice Inviting Tender. Bid for each work should be submitted separately.

13.1.2 The successful Bidder will be expected to complete the work by the intended Completion Date specified in the NIT.

13.1.3 Throughout these documents the terms "bid" and "tender" and their derivatives (bidder/tenderer, bid/tender, bidding/tendering etc.) are synonymous.

13.2 Qualification of the Bidder

In order to qualify, all bidders shall provide copies of documents as defined below:-

- i) PAN Card Copy.

And following instruments in original:-

- ii) C.D.R./FDR 2% of the advertised cost from any nationalized/ scheduled Bank pledged to tender opening authority.
- iii) Demand Draft as per amount mentioned in the N.I.T (Non refundable) from any nationalized/scheduled bank pledged to Divisional Manager Imported Timber Procurement & Sales Division, J&K SFC, Leh.

13.3 One Bid per Bidder

Each Bidder shall submit only one Bid for each item/lot.

13.4 Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the Employer will, in no case be responsible or liable for those costs.

13.5 Site Visit

The Bidder, at his own cost, responsibility and risk is encouraged to visit, examine and familiarise himself with the quality and quantity of timber and its surroundings etc. and obtain all information that may be necessary for preparing the Bid and entering into a contract for purchase of the works. The costs of visiting the site shall be at the Bidder's own expense. He may contact the General Manager, (T&M) Circle, / Divisional Manager (ITP & Sales Div), J&K SFC, Leh of work for any guidance relating to site visit.

14. BIDDING DOCUMENTS

14.1 Content of Bidding Documents

The set of bidding documents comprises the documents listed below:-

- a. Notice Inviting Tender
- b. Tender form
- c. General conditions of Contract

14.2 Bidding documents can be downloaded against the payment of Rs. 500/- (Five Hundred only).

14.3 The bidder is expected to examine carefully all instructions, conditions of contract, terms and specifications, bill of quantities, quantity in the Bid Document. Failure to comply with the requirements of Bidding Documents shall be at the bidder's own risk. Bids which are not substantially responsive to the requirements of the Bidding Documents, shall be rejected.

14.4 Clarification of Bidding Documents

A prospective bidder requiring any clarification of the bidding documents may notify the Employer in writing or by Facsimile (Fax) at the Employer's address indicated in the Notice Inviting Tenders. The Employer will respond to any request for clarification received earlier than 10 days prior to the deadline for submission of bids. Copies of the employer's response will be forwarded to all purchasers of the bidding documents, including a description of the inquiry, but without identifying its source.

14.5 Amendment of Bidding Documents

Before the deadline for submission of bids the Employer may modify the bidding documents by issuing addenda.

To give prospective bidders reasonable time to take an addendum into account, in preparing their bids the Employer shall extend, as necessary, the deadline for submission of bids.

14.6 Preparation of Bids

Language of Bid is English

15. DOCUMENTS COMPRISING THE BID

The bid submitted by the Bidder in electronic form shall be in two separate parts:

Part I This shall be named **Technical Bid** and shall comprise of **Scanned copy of following documents**

- i. Copy of EMD in the form of CDR/FDR
- ii. Copy of Tender Cost in the form of D.D

List of Document to be enclosed with the Bidding Document by the intending Bidders

(Bidders are advised to use "My Documents" area in their user on Jammu & Kashmir e-Tendering portal (<http://jktenders.gov.in>) to store their following documents which are used in all Tenders and attach these certificates as Non Statutory documents while submitting their bids)

- i. PAN Card

Note;- Original instrument in respect of cost of Documents, EMD and relevant attested copies of Technical Bid Documents must be delivered to the **Divisional Manager Imported Timber Procurement & Sales Division, J&K SFC, Leh** on or before **11.01.2016 upto 1600 Hrs.**

Part II It shall be named **Financial Bid** and will be in electronic format comprising of:-

- i. Bill of quantities.

He

Each part shall be separately submitted online

The following documents which are not submitted with the bid will be deemed to be part of the bid.

Section	Particulars
1	Notice inviting Tender
2	Instruction to the bidder
3	Conditions of Contract

15.1. Bid Prices.

The Contract shall be for the whole works based on the priced Bill of Quantities submitted by the Bidder.

The Bidder shall adopt item rate only.

15.2. All duties taxes, etc and other levies payable by the contractor under the contract, or for any other cause, shall be included in the rates, prices and total Bid price submitted by the Bidder.

15.3. The rates and prices quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

15.4. Currencies of Bid and receipt.

The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees. All receipts shall be made in India Rupees.

15.5. Bid Validity.

Bids shall remain valid for a period of ninety (90) days after the deadline date for bid submission.

In exceptional circumstances, prior to expiry of the original time limit, the employer may request the bidder to extend the period of validity for a specified additional period. The request and the bidder's responses shall be made in writing. A bidder may refuse the request without forfeiting his earnest money. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his earnest money for a period of the extension, and in compliance with clause 16 of ITB in all respects.

15.6. Earnest Money

The bidder shall furnish, as part of the Bid as mentioned in Tender Notice at page 1.

The earnest money shall, at the Bidder's option, be in the form of CDR / FDR of a scheduled commercial bank, pledged in favour of Divisional Manager Imported

Timber Procurement & Sales Division, J&K SFC, Leh The CDR / FDR shall be valid for six months or more after the last date of receipt of bids.

Any bid not accompanied by an Earnest Money, **Pledged in favour of Divisional Manager Imported Timber Procurement & Sales Division, J&K SFC, Leh** shall be rejected by the Employer as non-responsive.

The earnest money of unsuccessful bidders will be returned within **30 days** of the end of the Bid validity period.

The earnest Money of the successful Bidder will be released after successful completion of the work to be certified by the **Divisional Manager Imported Timber Procurement & Sales Division, J&K SFC, Leh**, in-charge.

16. SUBMISSION OF BIDS

The Bidder shall submit separately "Technical Bid" and "Financial Bid"

Technical Bid: to be opened in the presence of Evaluation Committee.

Financial Bid: Shall be opened in case of qualified bidders only.

16.1. DEADLINE FOR SUBMISSION OF BIDS

Complete Bids (including Technical and Financial) must be submitted online.

The employer may extend the deadline for submission of bids by issuing an amendment, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will then be subject to the new deadline.

17. BID OPENING AND EVALUATION

17.1. Bid Opening.

The Employer will open the bids received in the presence of the bidders/bidder's representative who choose to attend at the time, date and place. In the event of the specified date for the submission of bid being declared a holiday for the Employer, the Bids will be opened at the appointed time and location on the next working day.

In all cases, the amount of Earnest Money, forms and validity shall be announced. Thereafter, the bidders' names and such other details as the Employer may consider appropriate, will be announced by the Employer at the opening.

At the time of the opening of the "Financial Bid", the names of the bidders whose bids were found responsive will be announced. The financial bids of only these bidders will be opened. The remaining bids will be returned unopened to the bidders. The responsive bidders' names, the Bid prices, the total amount of each bid, and such other details as the Employer may consider appropriate will be announced by the Employer at the time of bid opening.

17.2. Process to be Confidential

Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced. Any attempt by a Bidder to influence the Employer's processing of bids or award decisions may result in the rejection of his Bid.

17.3. Clarification of Bids and Contacting the Employer

No Bidder shall contact the Employer or any matter relating to its bid from the time of the bid opening to the time the contract is awarded.

Any attempt by the bidder to influence the Employer's bid evaluation, bid comparison or contract award decision may result in the rejection of his bid.

17.4. Examination of Bids and Determination of Responsiveness

During the detailed evaluation of "Technical Bids", the Employer will determine whether each Bid(a) meets the eligibility criteria defined in clause 2 and 4;(b) has been properly signed;(c) is accompanied by the required securities; and (d) is substantially responsive to the requirements of the bidding documents.

A subsequently responsive "Financial Bid" is one which conforms to all the terms, conditions, and specifications of the bidding documents, without material deviation or reservation. A material deviation or reservation is one(a) which affects in any substantial way, inconsistent with the bidding documents, the employer's rights or the Bidder's obligations under the Contract; or (c) whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

If a "Financial Bid" is not substantially responsive, it will be rejected by the employer, and may not subsequently be made responsive by corrections or withdrawal of the nonconforming deviation or reservation.

17.5. PRICE PREFERENCE

There will be no price preference to any bidder

18. GENERAL CONDITIONS.

- a. Rates quoted shall be deemed to include all taxes, duties etc. whatever during contract period.
- b. Misconduct/ Misbehavior observed during the tender opening process with any officer/official shall be dealt under rules and in terms of the enlistment of registration of contractor in the Department and shall be subject to cancellation of registration card issued by this department or any other department.
- c. In case of firm/contractor fails to start the work within the stipulated time, a registered notice or notice sent through special messenger to the firm/contractor

- for non start of the work that amounts to the breach of the contractor and will be sufficient to windup or cancel his contract.
- d. The accepting authority reserves the right to accept or reject any or all the tenders before or after their opening without assigning any reason thereof. The allotting authority in view of the exceptional circumstances reserves the right of granting the contract to any of the tenderer if deems proper in the interest of the work of course at the lowest received rates without assigning any reason thereof.
 - e. He will abide by all prevailing forest laws and will be personally responsible for any unlawful act during the period of contract.
 - f. The watch and ward of all Material/Machinery shall be the responsibility of Contractor/ Agency.
 - g. For any dispute between the timber trader and the corporation, the Managing Director, J&K State Forest Corporation shall act as an arbitrator, whose decision shall be final and binding upon both the parties, provision of J&K Arbitration Act. With latest amendments shall be applicable.
 - h. For any dispute between the timber trader and the corporation the jurisdiction of Jammu Court will be applicable.
 - i. All terms and conditions of NIT/Agreement/ Special conditions laid down in the enclosed Rate List shall also hold good.
 - j. The successful bidder will have to abide by all the Rules and Regulations of J&K State Forest Corporation.
 - k. The tender opening authority reserves the right to accept or reject tender without any reasons.
 - l. The successful bidder shall be bound to lift the timber within (Ten) 10 days from the date of issuance of release order and thereafter the Corporation shall not be responsible for the watch and ward of the timber stocks.
 - m. In case the successful bidder fails to lift the timber within the prescribed time period, the security deposit shall be forfeited towards J&K SFC.


General Manager (T&M)
J&K State Forest Corporation

No. 769-800/GM/T&M/SFC/J

Dated: 07/12/2015

Copy for information and further necessary action to the:-

1. Managing Director, J&K State Forest Corporation.
2. Director Finance, J&K State Forest Corporation.
3. All CGMs/GMs J&K State Forest Corporation, Jammu / Srinagar.
4. Divisional Forest Officer Leh/Kargil.
5. All DGMs/DM, J&K State Forest Corporation, Jammu / Srinagar.
6. Divisional Manager, Imported Timber Procurement & /Sales Division, Leh
7. Incharge Website, J&K SFC – for uploading the e-tender notice on the official website.
8. Sr. Law Officer, J&K SFC, Jammu.
9. Incharge Website, J&K SFC – for uploading the e-tender notice on the official website.
10. Notice Board.


General Manager (T&M)
J&K State Forest Corporation