

J&K STATE FOREST CORPORATION

Office of the Divisional Manager Development J&K SFC Jammu

SHORT TERM NOTICE INVITING TENDER/OFFER

For and on behalf of SFC sealed tenders duly affixed with revenue stamps worth Rs.5/- are invited from the well reputed experienced persons for extraction, collection and transportation of MFP **Nagchhatri roots** (*Trillium govanianum*) Forest Division wise/ Forest Lot wise separately as per detail given below from the demarcated forests and Berunline forests of Bhaderwah, Kishtwar, Marwah & Doda Forest Divisions excluding Wild Life Protection areas. The tenders/bids should reach in the office of Divisional Manager (Dev) SFC Jammu Camp Doda in the office complex of DM SFC Division Doda by or before on **11.09.2014 upto 12.30 PM** which shall be opened on the same day at **01.00PM**. The detail is as under:-

Forest Division	Forest Range	Lot No. (Forest)	Quantity to be extracted/ collected in Qlts.	Earnest Money Deposit (EMD)	Name of Transit depots / collection centre /Godowns/Depots
Bhaderwah	Bhalesh	1/B	16	Rs 48000	Chilli/Neeli
	Chiralla	2/B	10	Rs 30000	Jai
	Neeru	3/B	14	Rs 42000	Thanalla
Kishtwar	Nagseni	2/K	12	Rs 36000	Dool/Padyarana
Doda	Thakri	3/D	10	Rs 30000	Keshwan /Horna
Marwah	Udil	1/M	20	Rs 60000	Chatroo/Mulchitter
	Dachhan	3/M	10	Rs 30000	Ekhalla/patimhalla

The following terms & conditions shall be applicable to the prospective/successful tenderers /bidders/Extraction & collection mates.

1. Well reputed persons having experience in Extraction & collection of MFP can take part in tendering process.
2. The tender forms can be obtained from the offices of the General Manager (Dev) SFC Office Complex, Galadni, Jammu, DM (Dev) SFC Complex, Bikram Chowk, Jammu, DM Kishtwar East, DM Kishtwar West, DM Bhaderwah and DM Doda, against the cash payment of Rs 500/= on any working day upto **09.09.2014**
3. The tender should be written in ink and legible hand. Tender forms founds to be over written, rubbed, tampered or defaced shall be rejected.
4. The prospective tenderers/bidders shall quote their offers lot-wise. The rate offered for **Nagchhatri** shall be **per kilogram** for dry **clean** in all respects, **free from dust, mud, fungus etc.** It will not include any tax payable on the produce which will be borne by the successful bidder.
5. The tenderers/ bidders shall enclose the following documents at the time of tendering with tender/offer form.
 - a) Affidavit to the effect that they are not Black listed contractors/bidders defaulters and Government debtors duly attested by the Notary.
 - b) Character certificate issued by the SHO of concerned police station.

- c) Photo copy of PAN card. In case if not in a possession, the same shall be liable to produce by the successful bidder at the time of release of payment against work done.
 - d) Copy of NIT duly signed by the tenderer/bidder in each page which shall be deemed to have been accepted by him/her.
6. The Lot wise quantity of **Nagchhatri** fixed for extraction shall be adhered to by the successful bidder and may vary by not more than \pm 5% of the fixed quantity.
 7. The **Nagchhatri** extracted more than the fixed quantity for a particular lot shall be liable to be seized, besides taking further legal action as per Forest Act against the defaulter.
 8. Each tender/ bid must be accompanied with the "Earnest Money Deposit" (EMD) in the form of a CDR/FDR pledged to General Manager (Dev) J&K SFC Jammu. The amount of EMD for each lot shall be as mentioned in the above table. Tender/bid not accompanied by EMD of requisite amount shall be rejected.
 9. The tenders duly completed in all respects under sealed cover mentioning name of the Forest Range and Lot on the cover may either be sent through registered post or deposited in the office of the camp Office Doda of the undersigned in the tender box kept for the purpose on or **before 11.09.2014 Upto 12.30PM**. No telephonic or telegraphic offer shall be entertained. No tender offer shall be entertained after the prescribed date and time.
 10. The tender/bidder shall be opened by the Tender Opening Committee at **01.00PM on 11.09.2014** in presence of tenderers/bidders or their authorized representatives who may wish to be present.
 11. Earnest money of the successful tenderers/bidders and the **second lowest** tenderer shall be retained and earnest money of rest of the tenderers will be returned within a week's time after the tender proceedings are over.
 12. The State Forest Corporation reserves the right to accept or reject any offer/Tender without assigning any reason thereof.
 13. The bidder/tenderer should be him/ herself aware about the area from where the MFP (**Nagchhatri**) is to be extracted (Forest Lot mentioned in above table).
 14. As soon as the acceptance of the contract is completed and conveyed to the successful tenderer, the contract shall be final and binding on him. A formal deed incorporating the terms of contract shall be executed by the successful bidder later on and failing to execute the said formal deed shall not prevent the terms of contract from being enforced against him.
 15. The successful bidder shall have to enter into an agreement with the SFC within the seven days from the date the sanction of contract is communicated to him. Failing to execute the agreement within the stipulated period, the earnest money deposited by successful tenderer shall be forfeited in favour of SFC and the contract will be allotted to the **second lowest tenderer/bidder**. Any loss on this account shall be made good from the **1st lowest tenderer** in terms of arrears of the land revenue rules besides initiating action for black listing.
 16. The successful tenderer in whose favour SFC has issued the work order, will arrange to collect the MFP (Nagchhatri) from the jurisdictional area of his lot under the close supervision and monitoring of SFC staff. He will store the MFP (**Nagchhatri**) at the designated transit depots/ godowns as

- mentioned in the table against each lot and will not store the MFP at any other place other than the designated godowns.
17. The working period of the contract will be **60 days (sixty days)** after execution of agreement and issuing of "Work Order". Further, extension if any required will be granted by the Managing Director SFC on the recommendations of DM/GM Development.
18. The bidder shall ensure that the collectors/extractors dig out the roots of mature plants only from those areas which have been identified and marked by the Forest staff to avoid un-scientific extraction and over exploitation and extraction of immature plants.
19. The bidder will be responsible for compliance/ observance of all terms and conditions of the agreement by himself as well as his agents.
20. All taxes including Dharat, Sales tax, Income tax, surcharge etc payable shall be paid by the bidder including TDS at applicable rates during the year.
21. The successful tenderer/bidder shall have no right to remove any other MFP or forest produce from the Forests under the grab of this contract and if any such instance comes to the notice, the same shall be dealt with as per the provisions of J&K Forest Act.
22. The successful tenderers/bidders shall have to furnish name of labourers engaged by him for extraction of aforementioned MFP's (**Naghchhtri**) proper passes/permits shall be issued in favour of these labourers by the SFC.
23. The successful tenderer/bidder shall not have any right to transfer/sublet his/her contract under the Agreement to any person or party. However, under exceptional circumstances, the same shall be permitted only after obtaining prior permission in writing from the Managing Director SFC.
24. The authorized tenderers/ bidders shall arrange to collect and transport the **Naghchhatri** from the forests for the Lot allotted him with designated godowns and will not procure/ collect the said MFP from areas other than the forests of his Lot. If any such instance comes to the notice of the Department/SFC, action will be taken as per law, besides seizing the said consignment of MFP.
25. Mode/terms of payment shall be regulated / made as under:-
- i. **70% payment** for part delivery of quantity mentioned in the above table as per kanda parchi of MFP Naghhchtri dry and clean in respect of dust, mud & fungus etc. Storage facility at designated store/godown shall be provided by the SFC under the joint supervision of SFC and Extraction cum collection mate and kept under the lock & key of the both parties as double lock.
 - ii. Final **30% payment** will be paid / made on successful completion of delivery of MFP Nagchhantri allotted of his Lot on re-weightment of consignment at the time of its transportation from the designated store/godown.
 - iii. No advance payment shall be made in any case.
26. In case of any natural calamity obstructs the extraction /transportation of aforementioned MFP, the SFC shall not entertain any claim for compensation amount to the successful tenderers/ bidders.

27. No telephonic communication or application by post or otherwise for increasing or withdrawing of any offer will be received/entertained after **12.30 PM on 11.09.2014.**
28. In case of any dispute arising between the contractor and the SFC, the decision of the Managing Director SFC shall be final and binding on both parties.
29. Conditional tenders will not be accepted.
30. In case of more than one tender offer with same (tie) **lowest bid**, (Forest Lot) the committee may take decision after negotiation with lowest bidder.
31. Black listed contractors/bidders, defaulters and Government debtors are not permitted to participate in the tendering process.
32. Any other condition that the SFC may like to impose shall be announced on the date of opening the tenders and shall be binding on the tenderers/bidders.
33. Terms and conditions of the NIT shall form part of relevant agreement to be executed after acceptance of tender/bid.

Sd/=
Divisional Manager (Dev)
State Forest Corporation
Jammu

.No.188-214 /DM/Dev/SFC/J/tender

Dated: 01 /09/2014

Copy to the:-

1. Managing Director J&K State Forest Corporation.
 2. Chief Conservator of Forests Chenab Circle Doda.
 3. Director Finance J&K SFC.
 4. All Chief General Managers J&K SFC.
 5. All General Managers J&K SFC.
- 6-9 DFO's Doda,Bhaderwah, Kishtwar & Marwah Forest Division.
10-11 Dy. Financial Advisors (HQ)/ Audit SFC.
12-15 Divisional Managers SFC, Doda, Bhaderwah, Kishtwar East & Kishtwar West for wide publicity.

Sd/=
Divisional Manager (Dev)
State Forest Corporation
Jammu