

## JAMMU AND KASHMIR STATE FOREST CORPORATION

S.F.C. ORDER NO. 63 OF 2014

DATED 28-01.2014

The Budget Session of the Legislative Assembly of Jammu & Kashmir is commencing w.e.f. 10.02.2014. In order to ensure instant disposal of the QD's, the following orders are hereby issued: -

**Shri A. K. Koul, Dy. General Manager (P&P), SFC** is nominated as **Nodal officer**. He shall be responsible for monitoring and compiling reply to the QD's. The Officer will keep liaison with all concerned officers of this organization, Administrative Department and the office of the Pr. Chief Conservator of Forests alongwith other sister Organizations during the session with regard to formulating replies to the QD's.

The Nodal officer shall be assisted by the following staff of P&P Circle in compiling the replies to the QDs during Assembly Session in addition to their own duties.

1. Shri Sunil Kala I/c. Divisional Manager (P&P) Jammu.
2. Shri Rehmat-ullah, Section Officer.
3. Shri Rattan Lal Pandita, Sr. Assistant
4. Shri Firdous Ahmad Kawa, Sr. Typist-cum-Computer Operator
5. Shri Shiraz Ahmad, Field Supervisor.

**Syed Azad Hussain, Divisional Manager (Sts) Srinagar** will co-ordinate with the Nodal Officer Jammu from Srinagar for providing information pertaining to Kashmir Region. He will act as Nodal Officer for Kashmir region and will be responsible for keeping liaison with Nodal Officer at Jammu and with the officers

*(Handwritten initials)*

of the Corporation at Kashmir for the purpose of compiling information for drafting replies to QDS.

In addition to above arrangements, the following officers will be responsible for providing necessary information /details to the Nodal Officer Jammu of their respective Circles /Sections:

#	<u>Name of the officer</u> S/Shri	<u>Telephone No</u>	<u>Circle /Section</u>
1.	A. U. Shah	9469571153	Personnel Officer
2	Mohammad Yousuf Dar, Administrative Officer	9469571164	Administration Section
3	Rehmatullah Malik (SO)	9469571174	(P&P)Circle
4	Farooq Ahmad Dar (Head Clerk)	9419737669	Personnel Section
5	Bashir Ahmad Pampori (Head Clerk)	9419211394	Administration Section
6	Abass Ali Beigh (JAO)	9469571204	Finance Wing
7	Rajesh Gowsami (Accountant)	9469571278	Finance Wing

All the General Managers/Divisional Managers/Sectional Heads are directed to furnish the reply to QDs in time without delay and shall personally monitor the compilation and dispatch of replies from their respective offices. In case of failure of furnishing reply to QDs in-time, concerned officers will be held personally responsible and action as warranted under rules shall be taken against them. The reply needs to be furnished in duplicate along-with a soft copy (CD) to the Nodal Officer. The information may also be provided by e-mail on [jksfc.kmr@gmail.com](mailto:jksfc.kmr@gmail.com).

The DGM Estates Jammu / DM Estates Srinagar and Estates Officer, SFC Jammu/Srinagar, shall make necessary arrangements and keep the Generator facility available during the



session for full time and maintain the log book of the same properly.

The telephone number of Nodal Officer is given below:-

1. A. K. Koul, : DGM (P&P) SFC  
Mobile No : 9469571230  
Fax No : 0191-2490065

No officer will leave station without prior approval of Managing Director during the assembly session.

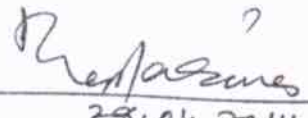
  
Managing Director

No. 432-85 /Bix/SFC

Dated:- 28-01.2014.

Copy for information and necessary action to the:-

1. Commissioner/Secretary to Government, Forest Department Jammu
2. Principal Chief Conservator of Forests, J&K, Jammu
3. Director Finance, J&K SFC Jammu
4. All Chief General Managers/ General Managers, J&K, SFC.
5. OSD to Hon'ble Forest Minister for information of the Hon'ble Forest Minister/Chairman, SFC
6. Deputy Financial Advisor (Hqr), J&K SFC Jammu.
7. Dy. Financial Advisor, (Audit) SFC Srinagar.
8. Dy. General Manager (P&P)Jammu
9. Dy. General Manager Estates SFC, Jammu
10. Personnel Officer, SFC Jammu.
11. Administrative Officer, SFC Jammu.
12. Divisional Manager Estates SFC Srinagar.
13. All Divisional Managers, J&K SFC.
14. Sh. A.K. Sen AAO (PIO) SFC Jammu.
15. Estates Officer, SFC Jammu/Srinagar.
16. All Sectional Heads
17. SFC Order File.

  
28.01.2014  
Managing Director

