

Circular

Attention of the officers/officials of J&K State Forest Corporation is invited to the Discipline Conduct and Appeal Rules that govern the Service Conditions. All the officers/officials of SFC are bound to act in accordance with the Conduct Rules. In particular, the following acts of commission/omission constitute misconduct under service rules:-

IMPORTANT

- i) Collection of, or canvassing for, money without the written permission of the Managing Director.
- ii) Theft of Corporation's property and fraud or dishonesty in connection with the Corporation's business.
- iii) Taking or giving bribes or any illegal gratification whatsoever or indulging in corrupt practices.
- iv) Breach of any law applicable to the work, or of the Conduct Rules and any other rules, or orders issued by the Board from time to time.

In view of the above, it is re-iterated that no employee shall demand or receive illegal gratification/bribe in any form in connection with the official work of the Corporation. Further, the officials shall ensure prompt disposal of all official work in the interest of Corporation.

Non compliance of Service Rules in general and the instructions above in particular will invite strict disciplinary action including dismissal from service.

Sd/-
Vasu Yadav
Managing Director

No: 4770-4815/Bix/SFC

Dated : 23/05/2019

Copy for information and necessary action to the:-

1. All Chief General Managers, SFC.
2. Financial Advisor & CAO/Secretary, SFC.
3. All General Managers, SFC.
4. OSD with the Hon'ble Advisor (K)/ Chairman, SFC for favour of information of the Hon'ble Advisor.
5. All Dy. General Managers/Divisional Managers, SFC for compliance and further circulation among the employees.
6. PS to Commissioner/Secretary, J&K Government, Forest Department for favour of information of the Commissioner/Secretary.
7. All Sectional Heads, SFC.
8. I/C Website.
9. Circular file.


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Managing Director
J&K State Forest Corporation
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